

1. Individuals applying for a study programme

Thank you for your interest in enrolling in a KL study programme.

This privacy policy document has been created to inform you about how we process your personal data when you apply to enrol in a study programme at Karl Landsteiner Privatuniversität für Gesundheitswissenschaften.

We process the personal data that you yourself have provided in your online application:

- title, names, form of address
- date of birth, place (or state) of birth
- language, language skills
- nationality/citizenship
- address and contact details (phone, email)
- school leaving examination data
- previous education (type of school, country, school name)
- professional experience/training
- ID data, photograph
- various application documents (CV, references, certificates)
- desired date of admission procedure, chosen study programme
- comments, notes and correspondence

The lawful basis of this processing is the performance of a (pre-)contractual legal relationship pursuant to Article 6 (1) b EU-GDPR.

The **purpose of processing** is to process your application.

Your data will be processed internally by the individuals responsible for the admissions process.

Sharing your data

For admissions procedures carried out jointly with our partner companies, you will be provided with an additional privacy policy detailing who processes which data.

Erasing your data

If you do not conclude a training contract with KL, your data will be deleted 18 months after completion of your application.

Should you decide to apply again in the following year, this retention period eliminates the need to repeat any measures that might otherwise be necessary for documents that have already been reviewed.

Data provision

The provision of this data is necessary for the **purpose of concluding a contract**. If you do not provide the data, we may not be permitted to process your application.

2. What are your data protection rights?

The EU-GDPR defines the following rights and imposes the obligation on data controllers to comply with them:

- right of access
- right to rectification
- right to erasure
- right to restriction of processing
- right to data portability
- right to object to processing

If you have any queries about the above, **please contact us directly.**

If you believe that your data has been processed in a way that violates data protection law or that your data subject rights have otherwise been violated, you have the right to submit a complaint to the supervisory authority.

In Austria, this is the

Austrian Data Protection Authority

Email: dsb@dsb.gv.at

Website: dsb.gv.at

3. Contacts

Data controller

Karl Landsteiner Privatuniversität für Gesundheitswissenschaften GmbH
Dr. Karl Dorrek Strasse 30
3500 Krems
Austria

Contact details of our Data Protection Officer

Karl Landsteiner Privatuniversität für Gesundheitswissenschaften GmbH
Dr. Karl Dorrek Strasse 30
3500 Krems, Austria
Email: datenschutz@kl.ac.at

Addition information on data protection

Website: www.kl.ac.at/datenschutz

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