

1. Processing of personal data at KL

We are committed to ensuring that your personal data is always processed in a manner that is both transparent and easy for you to trace.

This document was issued by Karl Landsteiner Privatuniversität für Gesundheitswissenschaften GmbH (**KL**) in accordance with Article 13 of the EU-GDPR to inform you about how your personal data is processed and the rights and the claims to which you are entitled under data protection law.

2. Who is the data controller responsible for processing your data and whom can you contact if you have any questions?

Data controller

Karl Landsteiner Privatuniversität für Gesundheitswissenschaften GmbH
Dr. Karl Dorrek Strasse 30
3500 Krems
Austria

Contact details of our Data Protection Officer

Karl Landsteiner Privatuniversität für Gesundheitswissenschaften GmbH
Dr. Karl Dorrek Strasse 30
3500 Krems, Austria
Email: datenschutz@kl.ac.at

Data protection information

Website: www.kl.ac.at/datenschutz

3. Data privacy policy

3.1. General provisions

In keeping with the principle of data minimisation, KL collects only the data that is necessary for the relevant purpose.

If the processing of personal data is necessary and there is no legal or contractual basis for such processing or no verifiable legitimate interest of KL, KL generally obtains the consent of the data subject.

Appropriate contracts are concluded where external partners have access to KL systems or KL processes data jointly with its partners (e.g. web hosting, Ethics Committee, campus).

3.2. Are you under any obligation to provide data?

If the provision of personal data for processing **is required by law**, is **contractually agreed**, or is **necessary for the conclusion of a contract**, it may not be possible for KL to fulfil its obligations towards you if you do not provide this data.

If we collect data that does not fall under the above criteria, we will ask for your voluntary consent beforehand.

4. What are your rights as a data subject?

4.1. Your rights: General

The EU-GDPR defines the following rights and imposes the obligation on data controllers to comply with them:

- right of access
- right to rectification
- right to erasure
- right to restriction of processing
- right to data portability
- right to object to processing

If you have any queries about the above, **please contact us directly**.

If you believe that your data has been processed in a way that violates data protection law or that your data subject rights have otherwise been violated, you have the right to submit a complaint to the supervisory authority.

In Austria, this is the

Austrian Data Protection Authority
Email: dsb@dsb.gv.at
Website: [dsb.gv.at](https://www.dsb.gv.at)

The following is a detailed explanation of two of the above rights.

4.2. Right of access (Article 15 EU-GDPR)

Every data subject has the right to obtain confirmation from KL as to whether personal data concerning them is being processed.

Please send your data subject access request to datenschutz@kl.ac.at. You can also use other communication channels (by post, in person).

An individual identity check will be carried out depending on which category of person you belong to (student, employee, etc.).

If KL processes a large amount of information about you, you may be required to specify which information or which processing operations your access request relates to as part of your cooperation obligations before we can provide you with the information.

4.3. Right to erasure (Article 17 EU-GDPR)

You have the right to have your personal data erased if any of the reasons listed in Article 17 (1) EU-GDPR apply.

For example, you can exercise this right if your data is being processed without a legitimate purpose or if the legitimate purpose has ceased to exist. The latter is particularly applicable if you have given your consent and then withdrawn it.

There are exceptions to the right to erasure where these are necessary to protect the right to freedom of expression and information, where there is a legal obligation to process your data, where processing is carried out for the performance of a task which is in the public interest or in the exercise of official authority, or where processing is carried out for public health purposes or for archiving, research or statistical purposes.

5. Do you use automated decision-making processes, including profiling?

As a general rule, we do not use automated decision-making processes as defined in Article 22 EU-GDPR to reach decisions on the establishment or implementation of a business relationship.

If this is necessary for a particular data application, this will be explicitly stated in the specific privacy policy.

6. Data security

As the data controller, KL has implemented numerous technical and organisational measures to ensure that the personal data it processes is seamlessly protected.

Despite this, any data transmitted via the internet is always vulnerable to security risks, which means that we cannot guarantee absolute protection.

For this reason, all data subjects are welcome to submit their personal data to us by alternative means, for example by telephone or in writing.

7. Changes

Any changes to our “Data protection information” document will be published on the website under <https://www.kl.ac.at/datenschutz>. This allows you to check which data we store and how it is used at any time. Any changes that have been made to the provisions are indicated by the changed date under “Last updated” at the end of this document.

8. Linked websites

This data protection information does not apply to websites that can be accessed via hyperlinks on the KL websites and for which we accept no liability.

Last updated: 26 May 2020