

CHECKLIST

APPLICATION LATERAL ENTRY MEDICINE

- Check whether you meet the [requirements for an application](#). The criteria are updated on our homepage at the beginning of each new academic year.
- For an initial self-assessment of whether your previous achievements might be sufficient for a lateral entry, you can find the [curriculum of the Bachelor programme Medical Science](#) on our homepage. In an approval procedure, as it would take place after application, not only the already earned ECTS but also the covered content is decisive.
- Prepare the following documents for the online application
 - User picture
 - Passport/Identity card
 - Curriculum Vitae (EuroPass)
 - Confirmation of change of the last name - if applicable
 - Proof of title (= Decision on Conferment of an Academic Degree) - if applicable
 - Proof of [general higher education entrance qualification](#)
Make sure to upload all pages of your documents. 
(Austrian secondary school-leaving certification should include the timetable.)
 - Confirmations of your previous academic achievements
 - Proof of study success/Transcript of Records (completed courses including ECTS, grade and assessment) 
Screenshots are not accepted.
 - Curriculum or course descriptions
A mere course overview is not sufficient. 
 - Proof of graduation (= degree certificate) – if applicable
 - Proof of [English-, Biology- and Latin-requirements](#) (if not evident on de school-leaving certification)
 - Proof of relevant internships/clerkships
 - Letter of motivation in English
- Submit your application via the [online application tool](#). To do so, choose study programme "Quereinstieg Medizinstudium (höheres Semester)". You can find step-by-step instructions in the [application guideline](#). You can save your application at any time and continue it later.
- As soon as you have filled in all necessary fields, submit your application by clicking on "Submit data" and pay the administration fee.

The submission of the application documents is completed with this last step. All further information (request for additional documents, result of approval procedure, etc.) will be sent to you by e-mail. Please check your mailbox regularly (spam folder!). Please note that it may take some time before you receive a response.