

Step by step to your successful Online application

Registration

You can access the registration via <u>https://opencampus.kl.ac.at/en/application</u>.

Online app	olication
Welcome to the Karl Land	steiner University of Health Sciences!
We are pleased that you are	applying for a study.
First time here?	
Please register on the applic	ation platform:
Register here	
You are already registere	d?
If you have registered on the	application platform, please log in on the left side of the login page with your user name and password.
All information about the offe	ered study programmes and the documents required for application and admission can be found here.

Click on "Register here".

On the registration page you have to enter a user name (= email address), your email address and your password.

Registrieren als	
Benutzername *	
in the group data and	
E-Mail-Adresse *	
(after Queens), in the	
Eine gültige E-Mail-Adresse. Alle E-Mails der Website werden an erhalten.	n diese Adresse geschickt. Die Adresse
Passwort *	
	✓
Passwort bestätigen *	
****	✓

Enter your title and name, confirm the privacy policy and solve the captcha (if necessary).

Salutation *		
- Select a value -		
First Name *		
Last Name *		
Privacy statement		
You can use this form to registe for paid events (e.g. conferenc requirements and will not be pa	r with the admission and event management system of es, admission), we also need your billing address. If you ssed on to third parties. Further information on data pro	he Ka apply tectio
You can use this form to registe for paid events (e.g. conference requirements and will not be pa	r with the admission and event management system of es, admission), we also need your billing address. If you ssed on to third parties. Further information on data pro my data by the Karl Landsteiner University to the extent	he Ka apply tectio desci
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Then click on "Create new user account" to complete the registration on the platform.

You will now receive a confirmation email with a link to activate your account.

After confirming the email, you will be redirected to the application page.

Choose a study programme

Please select the required study programme by clicking on "Select study or continuous education programme" on the application page.

Select study or continuous education programme

Select your required study programme and click on "Next".

Please select	a study programme *
Medical Scien	ce bachelor programme Application period ends on Sunday, 18. April 2021
Abbrechen	Next

Personal data

After the selection of the study programme you will be redirected to the application page.

Enter your personal data and contact details in **step 1** by clicking on "Enter data".

Step 1: Application ¹ / Enter data		
¹ A processing fee is required for applications with entrance	e tests.	
Enter data		

You can save at any time at the end of the form.

Salutation *	
Dear Mr.	~
Academic degree infront	
	S
First Name *	
Max	
Last Name *	
Last Name * Mustermann	
Last Name * Mustermann Academic degree behind	
Last Name * Mustermann Academic degree behind	Ĵ
Last Name * Mustermann Academic degree behind Date of Birth *	Ş

Contact Data	
Telephone *	
0664123456789	
Street *	
DrKarl-Dorrek-Straße 30	
Additional Address	
Zip Code *	
3500	
City *	
Krems an der Donau	
Country *	
Austria	~
Federal State *	
Lower Austria	~
Citizenship *	
- None -	^
Austria	
Germany	
Switzerland	

Then upload scans of necessary documents and enter information about your general higher education entrance qualification.

T IGUIO			
Please upload a photo	ofyou,		
Add a new file *			
Durchsuchen	Keine Datei ausgewählt.		O Upload
Files must be less tha	n 5 MB.		
Allowed file types: png Images must be smal	jpg jpeg. Ier than 1024x1024 pixels.		
1999 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -	900 F 15 15 14 1 19 19 10 10 15 19 54 10 10 10 20 10 10 10 10 10 10 10 10 10 10 10 10 10		
Passport/Identity	card		
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ountry *		
- None -		
Certificate not yet	available, to be provided later	
completion date '	*	
Certificate		
Certificate	uploaded in German or English. Non-EU certificates must also	o be certified. More detailed information on
Certificate Certificates must be u international applicati Add a new file *	uploaded in German or English. Non-EU certificates must also ions can be found <mark>here</mark> . The certificate must include a timetab	o be certified. More detailed information on le (subject / number of hours per week).
Certificate Certificates must be u international applicati Add a new file *	uploaded in German or English. Non-EU certificates must also ions can be found <mark>here.</mark> The certificate must include a timetab . Keine Datei ausgewählt.	o be certified. More detailed information on le (subject / number of hours per week). ① Upload

At the end of the page you can enter additional comments and accept the GTC.

Clicking on "Next" will take you to a (mandatory) short questionnaire.

Information events *		
Exhibitions		
Open House Day		
School Lecture		
Online consultations		
☑ Not applicable		
Print media *		
Poster advertising		
Daily newspapers		
Weekly newspapers		
Journals		
Trade media		
School magazine		
☑ Not applicable		
Recommended by *		
Parents		
Grandparents		
KL Students		
KL Employees		
Friends/Acquaintances		
University Hospital Staff		
□ Not applicable		
Online *		
Social media (Facebook, Instagram, LinkedIn, etc.)		
Search engines (Google, Bing, etc.)		
Online platforms (studieren.at, studieren-studium.co	m, etc.)	
Not applicable		

After completing this questionnaire, submit the form by clicking on "Submit data".

Study programme specific data

After entering your personal data, please enter study programme specific information on the application page by clicking on "Enter details".

Chosen programme	Start of programme	Application data for your chosen programme
Cartificate course allergoings and clinical interunings (20.345)	Sammar samasilar 2020	Enter details

Provide information on admission requirements and upload any supporting documents required.

ttps://www.kl.ac.at/stud en)	ium/bewerbung-und-zulassung/zulassungsvoraussetzungen (de) https://www.kl	I.ac.at/en/entry-requirement
nglish *		
Proof on the submi	itted school leaving certificate	
atin *		
Proof on the submi	tted school leaving certificate	
liology *		
Upload proof		
Upload Biology		
Add a new file *		
Durchsuchen	. Keine Datei ausgewählt.	⊕ Upload
Files must be less th Allowed file types: pd	ian 5 MB. If png jpg jpeg.	

If you have already completed internships relevant to your required study programme, you can enter them by clicking on "Add another entry".

ype of Internship	
- None -	
Duration of internship	
to:	
mployer / Institute	
Country	
(and)	
- None -	
- None -	•
- None - Confirmation of Internship / Job Reference	
- None - Confirmation of Internship / Job Reference Add a new file	
- None - Confirmation of Internship / Job Reference Add a new file Durchsuchen Keine Datei ausgewählt.	▼ ① Upload
- None - Confirmation of Internship / Job Reference Add a new file Durchsuchen Keine Datei ausgewählt. Files must be less than 5 MB.	v vpload
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- None - Confirmation of Internship / Job Reference Add a new file Durchsuchen Keine Datei ausgewählt. Files must be less than 5 MB. Allowed file types: pdf png jpg jpeg. Remove	▼ ① Upload

After you have filled in all the necessary fields and uploaded the letter of motivation, submit the data by clicking on "Submit data".

Pay processing fee

After the data from step 1 have been submitted, the processing fee for the required study programme must be paid.

You will be automatically redirected to the payment page

Invoice / Rechnung BA MS
Thank you very much, you have just received a confirmation email about the entrance of your application.
Check out
Medical Science bachelor programme
Titel: Bearbeitungsgebühr / Processing fee Bachelor programme Medical Science
€
Cancel

Clicking on "Pay/Check out" will take you to your shopping cart overview.

Bezahlung			
Bearbeitungsgebühr / Processing fee Bachelor programme Medical Science zu Ihrem Warenkorb hinzugefügt.			×
Inhalt des Warenkorbs			
Produkt	Preis	Menge	Gesamt
Bearbeitungsgebühr / Processing fee Bachelor programme Medical Science	e	1	€
	Rechnungsbetrag		e e
Weiter zum nachsten Schritt			

Clicking on "Continue to next step" takes you to the selection of the payment method.

Here you can check your data again and choose between the available payment methods.

Now click on "Continue to next step" again and complete the payment process.

After successful payment, you will be returned to the home page. After payment has been received from us, the payment status changes to "Payment received".



Data verification

After successful payment, your application data will be checked and, if necessary, documents and information will be requested.

You will of course be informed by e-mail and on the application page if further information is required from you.

Immediate follow ups

Chosen degree programme	Start of studies	Application data (valid for your chosen course of study)
Medical Science bachelor programme (BA MS)	Winter term 2021/22	Submit further details

By clicking on "Submit further details" you can enter the requested information.

adl	ine:
Inda	y, January 31, 2021
Sı	Ibmission
Ac	ld a new file *
	Durchsuchen Keine Datei ausgewählt.
File	es must be less than 5 MB.
All	owed file types: pdf png tiff jpg jpeg .

You can submit the requested documents via "Submit data".

Later follow ups

Chosen degree programme	Start of studies	Application data (valid for your chosen course of study)
Medical Science bachelor programme (BA MS)	Winter term 2021/22	Data verified and preliminary accepted

By clicking on "Submit further details", you can submit the requested information at a later date.

Later Foll	ow-ups		
Subm	ission		
Add a	new file *		
Du	rchsuchen	Keine Datei ausgewählt.	
Files m Allowed	ust be less tha file types: pdf (a 5 MB. ong tiff jpg jpeg.	

Save data without submitting (back to overview page)
 Submit Data

Via "Submit data" you send the requested documents.

Registration for the application procedure

After the processing fee has been paid and all data has been checked, you can register for the application procedure in step 2.

Please note that immediate follow ups have to be sent before registration for the application procedure is possible.

Subsequent follow ups (e.g. proof of university entrance qualification) are usually only made at the end of the application procedure. The application procedure can therefore be continued (note deadline!).



Click on the admission test to open the appointment below.

BA MS Bachelor Programme Medical Science (Erforderlich : 2)
BA MS Written Admission Test (Erforderlich : 1)
Admission Test

Now click on the preferred date.

On the following page, select "Book course" and confirm the pop-up by clicking on "OK".

written test - 01.06.2021 09:00
Book Course
Title
Stage 1 of admission process (additional mandatory interviews will take place from 06.07 08.07 2021)
Maximum number of participants: 0/70
Event Format: Admissiontest/Interview

Click on "Back to the application procedure" to return to the start page.

Result of the application procedure

You will find your result of the application procedure in **step 2**, too.

Zwischenergebnis bei 2-stufigem Testverfahren			
Durchgeführter Test	Erreichte Prozentleistung	Vorläufige Rangreihung	Testergebnis
BA MS Written Admission Test	87.00 %	10	Bewerbungsprozess kann fortgeführt werden

If your chosen study programme which is a multi-stage application procedure and you have positively completed the first part of the procedure, you can now book an appointment for the second part.

	BA MS Bachelor Programme Medical Science (Erforderlich : 2)
	BA MS Written Admission Test (Erforderlich : 1)
(
	▲ BA MS Multiple Mini Interview (Erforderlich : 1)
	Interview
	Interview

After the second stage of the application procedure has been completed, you will see your final result.

Acceptance

In **step 3**, you will find your study contract and the General Terms and Conditions after you have been accepted for a study place.

Chosen degree programme	Education contract	General Terms and Conditions
BAMS	Education contract download, print 2x ,sign, send to KL till latest 16.01.2021	General Terms and Conditions download, print, sign, send to KL till latest 16.01.2021

All documents must be printed out, signed and submitted in original to the KL (in person or by post) by the specified deadline.

Tuition fees and admission

After sending the signed contract to KL, you will receive an invoice for the tuition fees by e-mail. The status of the tuition fee changes to "Invoice sent".

Chosen degree programme	Education contract	General Terms and Conditions	Conditional admission	Status payment tuition fee
BA MS	Education contract download, print 2x ,sign, send to KL till latest 16.01.2021	General Terms and Conditions download, print, sign, send to KL till latest 16.01.2021		Invoiced

After payment has been received, the status changes to "Payment received".

Chosen degree programme	Education contract	General Terms and Conditions	Conditional admission	Status payment tuition fee
BA MS	Education contract download, print 2x ,sign, send to KL till latest 16.01.2021	General Terms and Conditions download, print, sign, send to KL till latest 16.01.2021		Payment received ✔
Book an appointment for	or checking the original documents			

You then have to register for an admission appointment via "Book appointment to check original documents".

Dokumentenprüfung und Vertrags	unterzeichnung (Required : 1)
BaMS	Course Period:31.12.2020 - 31.12.2020

The date will be displayed on your application page after selection.

Booked date	Date and Time
BaMS Zulassungstermin /Registration Date	Thursday, 31 December, 2020 - 12:00 to 13:00

We look forward to receiving your application and will be happy to answer any further questions you may have.

Yours,

Study Services Team at KL Krems

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FN 383169i